

McCormick Advanced Training Class for Windows

Advanced Training Class: This class has been designed for the database manager or chief estimator. In this two-day class, we drill down into the program and teach you how to use the database tools (copy, move, insert and range edit) to modify Items and Assemblies. We'll look at ways to use the Jobs window to supply additional information. You will also be taught how to modify existing or create new Extension Reports. Setting up Security for new users and what each Security group allows will be included. We will review the features of the Audit Trail, Takeoff methods, Labels, Extension, and the Bid Summary. Database and Supplier updating will be covered. Building specification and formulas and modifying reports and more will be covered. To attend this powerful class, you must be proficient in all takeoff phases of the McCormick product and have an understanding of what your company requires at this level. Each student will receive an Advanced Training Manual for the class that includes the system information covered.

Included is:

- Setting up a job:
 - Creating custom job information fields
 - Setting up users in security for assignment to jobs
- Setting up labels
 - Concepts and practice
- Taking off a job
 - Setting up custom screens
 - Setting up custom workspaces
 - Setting up power probes for different applications
 - Looking at the features offered with Design Estimating Pro
 - Editing/creating specifications
 - Editing/creating formulas
 - Editing/creating lists
 - Editing/creating menus
 - Editing/creating keyboard mapping
 - Editing/creating search drivers for Find/sort
- Editing the database to include:
 - Block moves/copy
 - Range edit
 - Printing
 - Reports including Maintenance Reports
 - Building items and assemblies
 - Complete editing of audit trail
- Extending a job
 - Editing/creating extension reports
- Summarizing a job
 - Editing/creating labor groups
 - Editing/creating custom "other costs" screens
 - Editing/creating bond/tax tables
 - Working with the Adjust Sell information

Also included in the training to the McCormick Estimating Software package:

- Creating/editing bid proposal documents
- Creating/editing schedules
- Creating/editing graphs
- Transfer of documents/photos